



Wyre Borough Council
Date of Publication: 28 November 2018
Please ask for : Roy Saunders
Democratic Services and Scrutiny Manager
Tel: 01253 887481

Dear Councillor,

You are hereby summoned to attend a meeting of Wyre Borough Council to be held at the Civic Centre, Breck Road, Poulton-le-Fylde on **Thursday, 6 December 2018** commencing at 7.00 pm.

Yours sincerely,

A handwritten signature in black ink that reads "Garry Payne".

Garry Payne
Chief Executive

The Mayor will invite the Mayor's Chaplin, Reverend Canon John Hall to say prayers.

COUNCIL AGENDA

- 1. Apologies for absence**
- 2. Confirmation of minutes** (Pages 1 - 6)
To approve as a correct record the Minutes of the meeting of the Council held on 18 October 2018.
- 3. Declarations of Interest**
To receive any declarations of interest from any Member on any item on this agenda.
- 4. Announcements**
To receive any announcements from the Mayor, Leader of the Council, Deputy Leader of the Council, Members of the Cabinet, a Chairman of a Committee or the Chief Executive.
- 5. Public questions or statements**
To receive any questions or statements from members of the public under Procedure Rule 9.1.

Any questions or statements received by the specified deadline of noon on Friday 30 November 2018 will be published and circulated separately.

6. Questions "On Notice" from councillors

To receive any questions from Members of the Council to the Mayor, a member of the Cabinet or the Chairman of a Committee under Council Procedure Rule 12.1

Any questions received by the specified deadline of noon on Friday 30 November will be published and circulated separately.

7. Executive reports

To receive reports from Cabinet Members. (In accordance with Procedure Rule 11.3 Councillors will be able to ask questions or make comments).

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|-----|---|-----------------|
| (a) | Leader of the Council (Councillor Henderson) | (Pages 7 - 8) |
| (b) | Resources Portfolio Holder (Councillor A Vincent) | (Pages 9 - 10) |
| (c) | Street Scene, Parks and Open Spaces Portfolio Holder (Councillor Bridge) | (Pages 11 - 14) |
| (d) | Planning and Economic Development Portfolio Holder (Councillor Michael Vincent) | (Pages 15 - 18) |
| (e) | Neighbourhood Services and Community Safety Portfolio Holder (Councillor Berry) | (Pages 19 - 22) |
| (f) | Leisure, Health and Community Engagement Portfolio Holder (Councillor Bowen) | (Pages 23 - 26) |

8. Appointments to Committees (Pages 27 - 30)

Report of the Leader of the Council (Cllr Henderson) and the Chief Executive.

9. Treasury Management Activity April 2018 - September 2018 (Pages 31 - 44)

Report of the Resources Portfolio Holder (Cllr a Vincent) and the Head of Finance (Section 151 Officer).

10. Joseph Kenyon Foundation: Decision Making and Reporting Structure

(Pages 45 - 50)

Report of the Resources Portfolio Holder (Cllr A Vincent) and the Service Director People and Places.

11. Notices of Motion: Calendar of meetings

1. The following Notice of Motion has been submitted by Councillors Fail, Beavers, Raynor and B Stephenson:

“This Council is concerned that a ‘calendar of meetings’ report has been presented to Full Council for noting rather than voting on. It is also concerned that there has been no thorough impact analysis or public consultation, and that Councillors have not had the opportunity to scrutinise.

To provide a way forward that is acceptable to all, the Council request the following:-

Full Council Meetings

To balance out the loss of a Full Council Meeting, para 11.3 of the Council Procedure Rules in Part 4.01 be amended to state that “A maximum of fifteen minutes will be allocated for questions or comments to and responses by each Member of the Executive (Cabinet).”

To ensure any future meeting changes are dealt with more smoothly, this Council requests that para 2 of the Council Procedure Rules in Part 4.01 the Council be amended in order to clarify the responsibilities, and to make it absolutely clear that the frequency of meetings and the basic content of meetings is an elected member responsibility.

Overview & Scrutiny Meetings

The suggested changes to O& S meetings are not in keeping with para 3.1 of Part 4.05 of the constitution (Ordinary meetings of the Overview and Scrutiny Committee will be programmed to take place at approximately monthly intervals).

As such, prior to any change of frequency, a formal change of the constitution must be brought before Full Council.

Cabinet Meetings (for information only)

The changes to Cabinet are in keeping with para 1.6 of Part 4.04 of the constitution (The Cabinet will be scheduled to meet at least 8 times per year at times to be agreed by the Leader). Council proposes no action to be taken.”

2. The following Notice of Motion has been submitted by Councillors Gibson, Fail, E Anderton and Beavers:

“That this Council recognises the need for transparency and engagement with both residents and members. The democratic process is important to this Council and the Council will not play fast and loose with democracy.

Currently of the Full Council meetings per year the AGM and the Budget meeting do not facilitate the ability of Non Executive members to question or comment to the Portfolio Holders on their areas of responsibility.

This Council resists any suggestion that the number of Full Council meetings per year be reduced and as such the Council insists that any report proposing to reduce the number of Full Council Meetings be withdrawn immediately.”

12. Calendar of meetings 2019/20

(Pages 51 - 58)

Report of the Leader of the Council (Cllr Henderson) and the Chief Executive.

13. Notice of Motion: Universal Credit

The following Notice of Motion has been submitted by Councillors Beavers, Fail, Shewan and B Stephenson:

“This council expresses its dismay at the manner that Universal Credit has been is being implemented in this country.

This December Universal Credit will go live in Wyre and any new claims or changes to claims will automatically take families off the legacy benefits and place them on Universal Credit.

Universal Credit is not fit for purpose.

The 4 to 6 week wait for claimants to receive their benefits is unacceptable and will impact on the vulnerable and the poor resulting in Wyre children going hungry and residents homes being put at risk.

The idea that all workers are in jobs where they are paid a month in arrears ignores the reality for the 1.5m workers who struggle on zero hours, insecure jobs or forced self-employment. Claimants need to be paid from day one.

'Despite the lip service paid to this issue in the Autumn Budget, the fundamental problem remains essentially unresolved.'

- *Payments going to one named member of a household.*

Many claimants struggle to budget and payments should be paid to the separate claimants within a household and on a fortnightly rather than monthly basis. With the present policy there is a real danger that if the whole benefit goes to one named individual there is no guarantee that the money will be distributed fairly within the household

- *Claimants need to have their rent paid directly to landlords to avoid the unacceptably high levels of arrears and homelessness that have occurred in the areas where UC already exists. Pushing claimants into debt adds to the stress and insecurity for claimants.*

- *An end to benefit sanctions as there is no evidence that sanctioning helps people into work. In fact taking away claimant's ability to feed themselves and their families prevents them from focusing on finding employment as they are too busy trying to survive. The evidence of the harm that sanctions cause is growing – they are an unnecessary cruelty in our benefits system.*

- *Allow all new claimants to apply for Universal credit in jobs centres with the support of trained job centre staff.*

By forcing new claimant to apply on-line causes real problems for many people who don't have either access or the IT skills to cope with the complex online application.

This isn't working and is resulting in more sanctions and more hunger.

• Abandon the in-work conditionality for part-time or low paid workers – the idea that there are extra hours or higher paid work for the large numbers of these affected workers is simply not the case. This clause of UC places the emphasis on individuals

Who often want greater number of hours of work- and not on the employers who benefit from short hours and insecurity.

The overall level that is funded need to be urgently increased.

The rate at which some claimants will lose benefit is set at 63p in the pound, which when compared with the top rate of income tax of 45% on incomes over £150,000 a year, demonstrates just how unfair UC is for the lowest income families.

This council notes with concern the impact that the roll-out of universal credit will have on its residents of Wyre and resolves to write to the Secretary of State for Pensions asking her to halt the roll-out of Universal Credit within Wyre until it has resolved the undeniable failures to protect the poorest and most vulnerable members of our district.”

If you have any enquiries on this agenda, please contact Roy Saunders, tel: 01253 887481, email: roy.saunders@wyre.gov.uk



Council Minutes

The minutes of the Council meeting held on Thursday, 18 October 2018 at the Council Chamber, Civic Centre, Poulton-le-Fylde.

Councillors present:

The Mayor, Councillor Marge Anderton and the Deputy Mayor, Councillor Michael Barrowclough.

Councillors Ian Amos, Rita Amos, Emma Anderton, Lady Dulcie M Atkins, Howard Ballard, Lorraine Beavers, Roger Berry, Lynne Bowen, Simon Bridge, Peter Cartridge, Sue Catterall, Alice Collinson, Ruth Duffy, Emma Ellison, Rob Fail, Peter Gibson, David Henderson, John Hodgkinson, Graham Holden, John Ibison, Tom Ingham, Kerry Jones, Andrea Kay, Terry Lees, Paul Moon, Phil Orme, Sue Pimbley, Cheryl Raynor, Julie Robinson, Ron Shewan, Brian Stephenson, Evelyn Stephenson, Ann Turner, Shaun Turner, Alan Vincent, Matthew Vincent, Michael Vincent, Lynn Walmsley and Val Wilson.

Apologies: Councillors Balmain, B Birch, C Birch, I Duffy, Greenhough, McKay, Murphy, Ormrod and Smith.

Officers present:

Garry Payne, Chief Executive
Mark Broadhurst, Service Director Health and Wellbeing
Mark Billington, Service Director People and Places
Marianne Hesketh, Service Director Performance and Innovation
Emma Lyons, Communications and Marketing Lead
Roy Saunders, Democratic Services and Scrutiny Manager
Peter Foulsham, Scrutiny Officer.

Also present: Aldermen Bannister and McCann and six members of the public.

43 Confirmation of minutes

Agreed (by 28 votes to 8, with 5 abstentions) that the minutes of the meeting of the Council held on 6 September 2018 be confirmed as a correct record.

Agreed (by 27 votes to 2, with 2 abstentions) that the minutes of the meeting of the extraordinary meeting of the Council held on 24 September 2018 be confirmed as a correct record.

44 Declarations of Interest

Cllr E Anderton and Cllr Ellison both declared a non-pecuniary interest in paragraph 3 of the Executive Report of the Resources Portfolio Holder relating to the introduction in Wyre of Universal Credit, because their main employer was the Department of Work and Pensions, although neither of them were directly involved in the administration of Universal Credit.

45 Announcements

1. The Mayor announced that the Northern Festival of Remembrance would be taking place at the Marine Hall on Tuesday 6 November 2018 at 7 pm.
2. The Mayor said that Members had been invited to attend two Christmas concerts at the Marine Hall being organised by BBC Radio Lancashire. The first was an 'Intimate Christmas Concert' to be held on Sunday 16th December at 1 pm and the second was the Lancashire Christmas Concert with The Band of the Kings Division to be held on Wednesday 19 December at 10.30 am.
3. The mayor announced that an Afternoon Tea was to be held at the Mount Hotel, Fleetwood on 20 October to raise funds for the Mayor's charities.
4. The Leisure, Health and Community Engagement Portfolio Holder announced that Poulton New Cemetery had won a Gold Award at the Cemetery of the year Awards 2018. She presented a framed certificate to the Mayor.
5. The Planning and Economic Development Portfolio Holder announced that Fleetwood Market had been a winner in the North of England category at the Best of Britain Business Awards 2018. He presented the trophy to the Mayor.

46 Public questions or statements

None received.

47 Questions "On Notice" from councillors

None received.

48 Executive reports

- (a) Leader of the Council (Councillor Henderson)

The Leader of the Council (Cllr Henderson) submitted a report.

Cllr Henderson responded to questions and comments from Cllrs Fail,

E Anderton, Moon and Ballard.

Cllr Henderson said, in response to comments made by Cllr E Anderton, that he would make enquires about the possibility of the Government exempting the 'Tommy' silhouettes, referred to in paragraph 3.1 of his report, from VAT.

(The Chief Executive responded to comments made by Cllr Gibson about the Council's policies and practices for supporting councillors)

Agreed that the report be noted.

(b) Resources Portfolio Holder (Councillor A Vincent)

The Resources Portfolio Holder (Cllr A Vincent) submitted a report.

Cllr A Vincent responded to questions and comments from Cllrs R Duffy, B Stephenson, Beavers and Fail.

Cllr Vincent said he would send a written response to Cllr Fail's question whether, following the DWP's meeting with private landlords, a guarantee had been put in place so that no evictions would be made as a result of the introduction of Universal Credit and, if not, what actions the Council was taking to protect its residents.

Agreed that the report be noted.

(c) Street Scene, Parks and Open Spaces Portfolio Holder (Councillor Bridge)

The Street Scene, Parks and Open Spaces Portfolio Holder (Cllr Bridge) submitted a report.

Cllr Bridge responded to questions and comments from Cllrs Kay, Orme, R Duffy, Lees, E Stephenson and Ellison.

Agreed that the report be noted.

(d) Planning and Economic Development Portfolio Holder (Councillor Michael Vincent)

The Planning and Economic Development Portfolio Holder (Cllr Michael Vincent) submitted a report.

Cllr Michael Vincent responded to questions and comments from Cllrs Ibison, Gibson, Hodgkinson, E Anderton, Lees and Ellison.

Cllr Vincent also said he would send a written response to Cllr Gibson on the cost of preparing and submitting the Local Plan and the cost of the appointment of the Inspector for the recent examination of the Plan.

Cllr Vincent said, in response to comments made by Cllr E Anderton, that he would speak to relevant officers about a scheme for the provision of beach wheelchairs.

Agreed that the report be noted.

- (e) Neighbourhood Services and Community Safety Portfolio Holder (Councillor Berry)

The Neighbourhood Services and Community Safety Portfolio Holder (Cllr Berry) submitted a report.

Cllr Berry informed members that the LANPAC Rural Crime Conference, referred to in paragraph 4.1 of his report, was now taking place from 9am to 4pm on Wednesday 7 November (not at 6pm on 14 November).

Cllr Berry responded to questions and comments from Cllrs Lees, R Duffy, Kay, Gibson, Walmsley, S Turner and Moon.

Cllr Berry said that he would attempt to find out why the ambulance responding to the accident referred to by Cllr Lees had been unable to access the beach because of a locked chain and seek to ensure that appropriate arrangements for emergency vehicles were in place for the future.

Agreed that the report be noted.

- (f) Leisure, Health and Community Engagement Portfolio Holder (Councillor Bowen)

The Leisure, Health and Community Engagement Portfolio Holder (Cllr Bowen) submitted a report.

Cllr Bowen responded to questions and comments from Cllrs Ballard, Ellison, Lady Atkins, R Duffy, E Anderton, A Turner and Collinson.

Agreed that the report be noted.

49 Licensing Committee Periodic Report

The Chairman of the Licensing Committee (Cllr Robinson) submitted a report on issues dealt with by the Licensing Committee and the Licensing team during the period from November 2017 to September 2018.

Cllr Robinson responded to questions and comments from Cllrs Lees, B Stephenson and Michael Vincent.

Agreed that the report be noted.

50 Dispensation for non-attendance at Council meetings: Councillor Balmain

The Leader of the Council (Cllr Henderson) and the Chief Executive submitted a report on continued non-attendance at meetings because of ill health of Cllr Balmain.

Agreed (unanimously) that a further dispensation be granted to Cllr Balmain to enable him to continue to act as a Councillor without attending meetings until 1 May 2019.

51 Notices of Motion

None.

The meeting started at 7.00 pm and finished at 8.18 pm.

NOTE. An audio recording of this meeting is available via the following link:

<https://youtu.be/CfgqR1dJ124>

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Report of:	To:	Date
Councillor David Henderson, Leader of the Council	Council	6 December 2018

Executive Report: Leader of the Council
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1. Purpose of report

1.1 To inform Council of progress on key objectives and the current position on a number of issues, as set out below.

2. Lancashire District and Lancashire Leaders and Chief Executives Meetings

2.1 On 22 October Lancashire District Leaders met in the morning followed by an afternoon meeting of Lancashire Leaders and Chief Executives.

2.2 At the District Leaders meeting we discussed the ongoing LEP Governance Review and it was agreed that the LEP should be more business focussed. Concerns were raised that democratic accountability needed to be protected, as well as the Board being more diverse regarding women and ethnic minority representation. It was also suggested that a mix of small and big businesses would be beneficial, and all appointments should follow a proper process with proposals for Directorships to be time limited to four years.

2.3 In addition we discussed Lord Alf Dubs' Campaign to House Refugee Children and we received an update on the Local Government Pension position.

2.4 At the meeting of Lancashire Leaders and Chief Executives we had updates on the work themes: Economic Growth; All age skills, education and employment; Housing; Environment/climate change; Health and Wellbeing and Policing and Blue Light Services.

2.5 We agreed that representatives of the Leaders of Lancashire County Council, Blackpool, Blackburn and Burnley should meet Jake Berry MP to discuss various matters including the Governments appetite for Combined Authorities. The meeting took place on the 13 November 2018 and I will provide Members with a verbal update on the outcome of the meeting.

3. Other Activities

- 3.1** November was indeed a very busy month and on 6 November I attended the Northern Festival of Remembrance at Marine Hall where there was virtually a full house. I would like to put on record my thanks to County Councillor John Shedwick who yet again organised a fantastic event, a supposedly one off event, which next year will be its 10th year.
- 3.2** On 9 November I attended the opening of the rejuvenated Vicarage Park Community Hall, Poulton. The Hall was built in 1925 in memory of those that had given their lives in the First World War and it was a pleasure to see first-hand the benefit of community determination and resilience which has resulted in a facility that provides first class accommodation for various local community groups.
- 3.3** On 12 November 2018 I, along with Madam Mayor, the Mayoress, Deputy Mayor, fellow Councillors, Chief Executive and Senior Officers attended the Homecoming Event to celebrate 100 years since the end of the First World War. The march from Memorial Park to Marine Hall Gardens was very well attended with well over a thousand people taking part, many dressed in clothing akin to the 1900's. We marched with local schoolchildren, representatives from the armed forces, civic society, RNLI Fleetwood and many others and it was truly a memorable day.
- 3.4** On 16 November I was given a tour of the Hillhouse Enterprise Zone, Thornton and the growth and number of jobs that has been achieved over the past 10 years is impressive and a clear demonstration of the benefits that working together can make.
- 3.5** On 26 November Staff Briefing sessions commenced and my role at the sessions is to continue to raise the profile of elected Members, further develop the positive relationship between elected Members and staff and work with the Chief Executive and Corporate Management Team to embed our core values. Whilst we are and will continue to be a Member led authority the strong positive relationship between Members and staff is clearly evident and this positive relationship has been referenced by external bodies such as the Local Government Association Peer Review Team. I have no doubt the strong positive relationship sets us apart from many other authorities.

4. Comments and Questions

- 4.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.



Report of:	To:	Date
Councillor Alan Vincent, Resources Portfolio Holder	Council	6 December 2018

Executive Report: Resources Portfolio Holder

1. Purpose of report

- 1.1 To inform Council of progress on key objectives and the current position on issues within the Resources Portfolio, as set out below.

2. Finance

- 2.1 Notification has been received from Central Government indicating that future provisional financial settlements will be announced on or around 5 December each year. We have been advised that the updated 2019/20 provisional settlement figures are expected to be published on 6 December 2018, an update on whether these have been received will be provided at the meeting.
- 2.2 An updated forecast showing our projected spending levels and the recommended council tax for 2019/20 will be presented at the Cabinet meeting on the 13 February. I can confirm that, as in previous years, Budget Briefings will be arranged for the benefit of members.
- 2.3 The Chancellor of the Exchequer's recent Budget announcement heralded little change for district councils and we are currently awaiting the results of the technical consultation on the 2019/20 financial settlement.

3. Human Resources

- 3.1 We are currently undertaking a number of Staff Briefing sessions. A key element of this year's briefings is to relaunch the Council's core values – Working Collaboratively, One Team One Council and Work Smart. Staff will get the opportunity to feed into a focus group which is about getting a better understanding of what the values mean to staff and how to apply them in their everyday working lives.
- 3.2 We have recently commissioned North West Employers to carry out some training for our managers. The training is called 'policies in play' and is an innovative training concept to bring the Council's policies and practices to life through using professional actors and facilitators who

will work with attendees to explore how to apply our policies effectively using different scenarios.

4. ICT and Digital

4.1 I would like to inform Members that the ICT team has now moved and is based on the first floor above the Doctors' Surgery. The Communications and Marketing team have also moved to this area and they both now come under the same department which is called ICT and Digital. A new Head of Service has been appointed and starts works on 7 January 2019.

5. Procurement

5.1 Whilst most Local Authorities have seen an increase in insurance premiums, we have managed to negotiate an annual reduction of £6,000 for our insurance renewal. This saving will apply for the next five years and so equates to a £30,000 saving over this period.

6. Comments and questions

6.1 In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

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Report of:	To:	Date
Councillor Simon Bridge, Street Scene, Parks and Open Spaces Portfolio Holder	Council	6 December 2018

Executive Report: Street Scene, Parks and Open Spaces Portfolio Holder

1. Purpose of report

- 1.1 To inform council of progress on key objectives and the current position on issues within the Street Scene, Parks and Open Spaces Portfolio as set out below.

2. Parks and open spaces

- 2.1 During Autumn the activities at Memorial Park included a healthy mix of physical activity and creative play: Xplorer a navigation challenge, pumpkin carving and Halloween-themed crafts. Nursery schoolchildren have attended a number of Forest School sessions, with the programme developing hands-on learning within the park.
- 2.2 The Parks development team assisted the Friends of Jubilee Gardens to undertake planting of spring flowering bulbs and volunteers at King George's Playing Field helped plant trees during National Tree Week as part of the work to create a woodland walk at the site.
- 2.3 Wyre Estuary Country Park held its annual Autumn Ranger Craft Day with many members of the public having the opportunity to build bird and bat boxes, create their own wooden mini-owls and paper sea creatures and learn how to construct and build parts of a bee hive. This popular event brings rangers together with visitors to Wyre to be creative and learn about their local environment.

3. Waste and recycling

- 3.1 The waste and recycling service calendars are being circulated, with full details of the changes to collections over the festive period. Owing to the way the bank holidays fall this year, there are a number of changes to collections and officers will promote this further through the usual channels.
- 3.2 The annual suspension to the green waste service starts next week and recommences the week commencing 14 January (depending on when your week for recycling collections fall). This has been promoted on social media. Service calendars will have been received prior to the last

collection and those subscribers that provided an email address will receive direct notification.

- 3.3** I have been advised that Lancashire County Council (LCC) will temporarily close Fleetwood Household Waste Recycling Centre on Jameson Road. The site will be closed to the public from Friday 18th January for a period of around six weeks to enable essential drainage repairs and resurfacing work. LCC have stated that their communications team will be advising members of the public of this closure and the alternative sites available to them for managing their waste during this period.
- 3.4** I am pleased to say that the Waste and Recycling Service has once again been shortlisted for the best performing service by the Association for Public Service Excellence (APSE) and Officers will be in attendance at the awards ceremony.

4. Street scene

- 4.1** The Environmental Enforcement pilot is underway and fixed penalty notices are now being issued for a range of offences following the week of engagement and warnings (22 October). The Officers are settling in, familiarising themselves with the borough and working with Wyre Officers to address areas of environmental concerns raised by customers. I will provide updates at key intervals during the 12 month project.
- 4.2** The team has received some positive feedback for the support provided to the numerous Remembrance Service events held across Wyre. Work has now commenced to support communities with plans for events leading up to the Christmas period.
- 4.3** Once again, I am pleased to report the joint work with the emergency services over the period around Bonfire night saw no requirement for street cleansing to respond to incidents of fires as people continue to support the organised events across the borough.
- 4.4** I would like to extend a huge congratulations and thanks to all the participants and contributors to the North West in Bloom this year, there has been some overwhelming successes in both the regional and neighborhood entries. Additionally three parks in Wyre are celebrating an unprecedented coup in collecting four Gold Awards in the RHS Parks section for Kepple Lane and the Millennium Green in Garstang along with Hawthorne Park which won Gold in the parks award.
- 4.5** Volunteers and staff continue to support the monthly programme of beach cleans at Fleetwood, Rossall Point, Knott-End, Cleveleys, Rossall Beach and the Wyre Estuary which amounts to an average of 150 volunteer attendances per month for this activity.

5. Comments and questions

- 5.1** In accordance with procedure rule 11.3 any member of council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with procedure rule 11.5.

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Report of:	To:	Date
Councillor Michael Vincent, Planning and Economic Development Portfolio Holder	Council	6 December 2018

Executive Report: Planning and Economic Development Portfolio Holder

1. Purpose of report

1.1 To inform Council of progress on key objectives and the current position on issues within the Planning and Economic Development Portfolio, as set out below.

2. Coastal Community Teams

Cleveleys

2.1 The unveiling of the new map at Cleveleys Bus Station took place on 7 November. The new map which welcomes people into the town was unveiled with the help of children from Northfold Primary School and Manor Beach Primary School. Cllr Andrea Kay and Paul Maynard MP attended the event and congratulated the team.

3. Hillhouse Enterprise Zone (EZ)

3.1 The Statutory Consultation period on the Hillhouse EZ Masterplan finished on 1 November 2018. Comments on the Masterplan have been analysed and a final plan will be considered by Cabinet in due course.

4. Business support

4.1 Work to revise the Wyred Up Steering Group is ongoing and the new Group will agree the priorities for Wyred Up and develop an action plan.

4.2 On Friday 2 November a 'Building Wyre' event took place at Blackpool and The Fylde College. It was organised in partnership with their Construction Hub and presentations were delivered from our Chief Executive, Regenda Homes, Bardsley Construction and Blackpool & The Fylde College. Attendance was good and we will be repeating this event next year along with more sector specific networking events.

4.3 The Wyre Business Survey went live at the end of October and will run through until mid-December. The results of this survey will help inform the priorities of our Economic Development Strategy and give us a valuable

insight into the needs and wants of our business community. It will also enable us to strengthen our relationship with the private sector by engaging with them on local and regional issues, identifying potential growth barriers and business support.

- 4.4** The 5th Wyre Business Awards will take place on 29 November at the Marine Hall. This year is the first year we have announced finalists. Sally Naden, BBC Radio Lancashire presenter will co-host the event with Garry Payne, Chief Executive..

5. Coastal Community Funds (CCF)

- 5.1** We are working closely with Disability First and Blackpool and Fylde Councils to deliver the £985,522 CCF 5 grant. The funding is for the Access Fylde Coast Project, which aims to improve the experience of people living with disabilities visiting the Fylde Coast. The project was the highest awarded scheme out of the 16 awarded projects across the UK.
- 5.3** We have worked closely with The Lancashire Wildlife Trust to secure a £71,000 grant from Coastal Communities Fund 5 to help transform coastal communities on the Fylde by bringing them closer to nature on the coast. It is one of only two projects in Lancashire, and 16 across the UK, to be awarded funds from the scheme. The Lancashire's Living Seas project will include a wide range of initiatives including events, workshops and trails including the Wyre Coast and Wyre Estuary.
- 5.4** We have also supported a Morecambe Bay Coastal Community Team application to Coastal Communities Funds, which includes the Bay Cycle Way extension and electric bikes programme in Wyre.
- 5.5** We are also pleased to have been invited to apply to the next stage in the Coastal Communities Fund Round 5 application process. The bid is aimed at boosting the Wyre coastline economy by joining up the Cleveleys to Fleetwood coastline with digital signage, an interactive app offering incentives and the redevelopment and modernisation of Fleetwood Market to provide space for new business start-ups, create 50 jobs and increase visitor numbers to the town. The next stage bid has to be submitted by mid-January 2019.

6. Planning policy

Local Plan

- 6.1** The consultation period on the Schedule of Main Modifications closed on 24 October. We received representations from 46 individuals and these representations, together with our formal response, were sent to the Local Plan Inspector on 12 November. The Inspector has since responded stating that he anticipates drafting the final report before the Christmas break. The report will then be subject to an internal quality assurance process within the Planning Inspectorate (PINS). It is therefore considered that the report may be issued to the Council in the latter part of January. We then have a two week period to 'fact check' the report after which PINS should be able to issue the final report.

7. Comments and questions

- 7.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

Dem/cou/cr/18/06127(d) Planning

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Report of:	To:	Date
Councillor Roger Berry, Neighbourhood Services and Community Safety Portfolio Holder	Council	6 December 2018

Executive Report: Neighbourhood Services and Community Safety Portfolio Holder

1. Purpose of report

- 1.1 To inform Council of progress on key objectives and the current position on issues within the Neighbourhood Services and Community Safety Portfolio as set out below.

2. Community Safety

Fleetwood Action Week

- 2.1 Our officers have recently supported Lancashire Constabulary's Fleetwood Action Week which took place the week beginning 12 November 2018. Officers spent an evening with the police engaging with young people congregating in known anti-social behaviour hot spot areas and waste enforcement officers carried out a joint operation with the police actively looking for individuals involved in the illegal disposal of hazardous waste and stop and checks for vehicles transporting waste without being a registered carrier. The illegal disposal of waste causes a blight on communities throughout the borough and in order to prevent this occurrence members of the public must only employ licenced waste carriers to remove their waste, or it could end up being fly tipped, which they may be held responsible for.

Strategic Assessment

- 2.2 The Crime and Disorder Act 1998 requires Lancashire to undertake a strategic assessment of long-term issues and threats from crime and anti-social behaviour. These assessments are produced on a three year cycle. Lancashire's latest assessment, and an assessment for Wyre, has recently been released.
- 2.3 The top crime and anti-social behaviour categories impacting across the county are: violence against the person, domestic abuse, sexual offences (including child sexual exploitation), burglary and road safety.

- 2.4** Whilst 93% of residents in Wyre were found to consider their local area to be safe, the community safety issues most important to the public in Wyre are quoted to be cyber-crime, residential burglary and vehicle crime.
- 2.5** Key facts for crime in Wyre provided by our local assessment include: that alcohol was a factor in 29% of violence against the person crimes and 14% of all crime; during a one year period police recorded 635 victims of domestic abuse; 35% of residents of Wyre feel dealing and using drugs is a problem and in terms of road casualty fatalities, Wyre remains third lowest of the 14 Lancashire districts with record lows recorded in 2016 and 2017. Since the last strategic assessment was completed, Average Speed Cameras are now live along the A588, Head Dyke Lane, east of Preesall. Early evaluations of this intervention are highlighting that this has had a positive impact in terms of speed compliance and casualty reductions.
- 2.6** The information provided by the strategic assessment will be used to guide the activity of the Wyre Community Safety Partnership to combat crime over the next three years.

3. Wyre Beach Management Scheme, Flood Protection and Winter Preparedness

- 3.1** Computer modelling and baseline reports are well underway to develop the business case for the beach management scheme. This has included updating the coastal area models with the latest monitoring data including beach profiles, wind, wave and extreme water level data.
- 3.2** A Radar data capture system has been deployed at Chatsworth avenue, Fleetwood. This allows real time data capture of currents, waves and beach topography which is currently being analysed over two week tidal cycles. The data is also being used to verify the computer modelling and can be used to analyse a variety of parameters including beach usage and bird numbers. A proposal for a project to have a network of radars along the North West coast is currently being developed.
- 3.3** A consultation website has been developed and the first two meetings of the “Coast Watchers” group have been undertaken. They were very well attended and demonstrated the significant interest communities living by the coast have for the changes that are occurring to the coastal zone. The initial meetings have demonstrated how a sequence of images taken from a mobile phone can be automatically turned into a three dimensional model of the beach and coast defences. Officers are working with Lancaster University on a project to measure the accuracy of Citizens Science. It is hoped the project will be extended to the full Wyre coastline and also include capture of waves, storms and dunes. What is certainly being achieved is an engaged and actively participatory community who are gaining an understanding of what the proposed coastal scheme is aiming to achieve.

- 3.4** The council have also been working to support the Environment Agency in promoting a new flood risk management scheme at Hambleton which will better protect properties from flooding from the River Wyre. A well-attended drop-in event took place on 15 November, supported by Councillors and officers from Wyre together with partners from United Utilities, Lancashire County Council, Hambleton Parish Council, New Ground and the Environment Agency.
- 3.5** An excellent multi-agency Prepare for Winter Event took place on 10 October. The event was well supported by the Environment Agency, Lancashire County Council, United Utilities, NHS Fylde and Wyre Clinical Commissioning Group, Churchtown Flood Action Group, Flood Hub together with officers and members from Wyre including the O&S Flooding Task Group, Engineering and Care and Repair.
- 3.6** A range of flood products were on show from flood sacks to full house protection systems. Visitors to the event were shown how simple measures could make them more resilient to flooding and other severe weather events. This included joining their local Flood Action Group (FLAG), signing up for weather warnings, preparing a flood plan and taking steps to make their homes more resilient. The Council's Flood Forum provides an important role in building community resilience and the council's website provides a useful resource to assist in preparing for and reducing the risk of the effects of severe weather. The council itself continues to invest in the protection of our communities and has purchased two large pumps to assist in the early stages of flooding and is developing pumping strategies and community emergency plans with the FLAGs.

4. Bathing Waters

- 4.1** Results for Wyre's bathing waters at Cleveleys and Fleetwood were received on 15 November. Both bathing waters received a good bathing water directive classification for the third year running. Together with the Seaside Awards for the beaches received earlier in the year distinguishes them as among the best in the country.
- 4.2** The Council has worked with organisations across the North West as part of the Turning Tides Partnership since 2011 to improve the quality of our bathing waters. A wide variety of methods are employed including infrastructure improvements, planning, campaigning, volunteering, educating and engaging to make sure everyone enjoys our beaches for generations to come.

5. Comments and questions

- 5.1** In accordance with procedure rule 11.3 any member of council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with procedure rule 11.5.

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Report of:	To:	Date
Councillor Lynne Bowen, Leisure, Health and Community Engagement Portfolio Holder	Council	6 December 2018

Executive Report: Leisure, Health and Community Engagement Portfolio Holder
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1. Purpose of report

- 1.1** To inform Council of progress on key objectives and the current position on issues within the Leisure, Health and Community Engagement Portfolio, as set out below.

2. Food Safety

- 2.1** Food Safety Officers have recently completed sampling surveys of premises selling milkshakes. Officers took samples from a random selection of catering premises of ready to drink milkshakes and component ingredients e.g. milk, ice cream, purees and flavourings. In addition environmental swabs were taken of work surfaces, cleaning cloths and mixers used for milkshake preparation.
- 2.2** In some instances the results of sampling identified unsatisfactory levels of bacteria. Officers have made follow up visits to all the premises where unsatisfactory samples were found and provided advice on how to properly clean equipment, work surfaces and cloths to help avoid risks of cross contamination and potential illness.
- 2.3** The exercise proved very helpful to the businesses in raising awareness of good food hygiene practices and the prevention of cross contamination.

3. Marine Hall and Thornton Little Theatre

An update on recent and forthcoming events at the Theatres

- 3.1** The last few months have been extremely busy at both of our Theatres with local amateur dramatic groups continuing to play a major part in our programmes. Thornton Cleveleys Operatic Society recently staged their production of 'Annie' at Marine Hall in front of more than 1,700 people over the week and The Windmill Players performed 'The Accrington Pals' to almost full houses each night at Thornton Little Theatre. Poulton Drama presented 'Blackadder Goes Forth' at Thornton Little Theatre, concluding the Centenary themed events which took place in and around our Theatres throughout November.

- 3.2** Marine Hall opened its doors to the public for the second year running as part of the Fleetwood Firework Extravaganza which brought more than 10,000 people on to the Esplanade, The Mount and Marine Gardens this year.
- 3.3** All seats were taken for The Northern Festival of Remembrance the following day, and The Schools' Commemorative Concert the night after that was also a tremendous success - with most of the schools in the area taking part and selling tickets to cover the use of the venue.
- 3.4** 'Keep The Home Fires Burning' – a new musical featuring songs of the 'Great War' came to Marine Hall as part of its National Tour. Local community singers 'The Dream Team' sang alongside the professional cast and participated in a fabulous evening which received a standing ovation at the end of the night.
- 3.5** The Christmas Season is once again upon us with Marine Hall's Christmas Market welcoming record numbers of stalls and customers and another successful Christmas Lights Switch On in Marine Hall Gardens.
- 3.6** The Marine Hall Annual Panto this year is 'Jack and The Beanstalk' and features Steven Arnold, known for playing the part of 'Ashley' in Coronation Street. At the end of November, sales were higher than ever and continue to grow. Performances are on Thursday 6 to Sunday 9 December. There will also be a Panto at Thornton Little Theatre this Christmas. Local theatre group, Nogal Productions will present 'Aladdin' from 18 to 22 December.
- 3.7** To round off the year, Marine Hall is hosting its first New Year's Eve Party for some time. 'Brutus Gold's Love Train' travels around the World, playing to sold out venues everywhere. This will be a 70s party like no other in the area - So spread the word and start planning those 70s outfits!

4. Testing the market for a commercial partner

- 4.1** We will be testing the market to determine if there is a commercial partner that can help us to build on the improvements already made to maximise the potential and secure future investment for the Marine Hall complex. Our aspiration is for an innovative and economically viable 'Entertainment Hub' that offers an enhanced range of entertainment, leisure, cultural and commercial activities for both residents and visitors to Fleetwood. Expressions of interest from appropriately qualified partners are being sought which will allow interested parties to outline their views and suggest options with no commitment to or from the Council. The closing date for expressions of interest is 1 March 2019. It is not a formal procurement process and at this stage is intended to enable the council to consider options for the best way forward. We are committed to the Marine Hall as an important venue for events in the town and look forward to progressing this exciting opportunity to attract further investment.

5. Self-Care Week and new Neighbourhood Health Initiatives

- 5.1** During Self-Care Week 12 - 18 November, we worked closely with our Clinical Commissioning Group, GP and local authority partners promoting self-care. We were out and about throughout the week promoting self-care at local supermarkets, GP surgeries and libraries with our partner organisations Fylde Coast YMCA, the NHS QUIT squad, N-Compass and Age Concern. We produced a range of new health and wellbeing banners and a new Healthier Wyre brochure to promote our varied programme of health focused activities available across the borough. These materials are now out and about in GP surgeries, libraries and community venues.
- 5.2** We are building other key links with neighbourhood health colleagues to look at ways we can best work together to promote health and wellbeing. We have been supporting some of the GP surgeries with their flu clinics, such as at Thornton Medical Centre, where the i-bus was in attendance promoting health and wellbeing and volunteer opportunities. We are looking to pilot a Wyre Wound Clinic programme at Wyre Estuary Country Park. This will see the River Room as a new home for this patient group for an eight week period in the New Year. We also provided two taster reminiscence sessions in Garstang as part of self-care week, one at the Medical Centre and one at the Memory Clinic. We are hoping that these will become regular sessions in the town that local health and community professionals can signpost their clients to.

6. Tourism and Visitor Services

Lancashire Tourism Awards 2018

- 6.1** The Lancashire Tourism Awards 2018 took place in November. This increasingly prestigious event honoured local tourism and hospitality businesses. The event was held in Preston and catered for by Wyre Businesses – Twelve Restaurant and Dewlay Cheese.
- 6.2** Wyre winners included Fleetwood Market for Lancashire Retail Experience of the Year and the Taste Lancashire Restaurant of the Year went to Twelve Restaurant.

Garstang Victorian Festival

- 6.3** Final preparations are underway for Visit Garstang Centre's involvement in the event on 10 and 11 December. The Centre will be open all day until 9pm.

7. Arts and Events

The Final Homecoming

- 7.1** From the week beginning 5 November, the Marine Hall and the Final Homecoming marquee in Marine Hall Gardens became the focal point for a number of events that helped commemorate the end of the Centenary of the First World War. Events included, a schools' concert, a centenary tea dance, a community led variety show, a national beacon

lighting event and music residency by Patricia Hammond and Matt Redman.

- 7.2** From the Friday to the following Monday, the marquee hosted an exhibition comprising of a reminiscence area of artefacts, replicas documents and posters and placards. There were also children's activities such as shadow puppetry, clay modelling and a Guess the Pong game. Part of the exhibition included a scale model of a First World War tank created by students from Blackpool and Fylde College. This was to replicate the full size tank created in 1915 at Fleetwood Market to raise war bonds.
- 7.3** The finale of the week was a community parade on the Monday 12 November which went through the town centre and finished on the Esplanade. It was a fantastic event with crowds lining the streets and over 850 local people, mainly school children, participating in the parade.
- 7.4** As a satellite, Fleetwood Market hosted an exhibition, and created an exhibition of the Homefront in a reconstructed Edwardian Living room. On certain days, ghost actors, improvised the hardships and high emotions of that era, walking through the market and using the living room as a space for re-enactment.
- 7.5** Over 2,000 people participated in the Final Homecoming project, with a number of active community partners. Funding came from Heritage Lottery, Regenda, Fleetwood Town Council and Wyre Council.
- 7.6** An abridged documentary of the project and the events will be produced by local film maker George Greenall before the end of 2018

8. Comments and questions

- 8.1** In accordance with procedure rule 11.3 any member of council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with procedure rule 11.5.

dem/cou/cr/18/0612 7(f) Leisure



Report of:	Meeting	Date
Councillor David Henderson, Leader of the Council and Garry Payne, Chief Executive	Council	6 December 2018

Appointments to Committees

1. Purpose of report

- 1.1 To enable changes to be made to the membership of committees for the remainder of the 2018/19 Municipal Year.

2. Outcomes

- 2.1 Effective arrangements to carry out the Council's non-executive decision making and advisory functions.

3. Recommendations

- 3.1 That a Conservative Councillor (Cllr Jones) be removed from the Overview and Scrutiny Committee.
- 3.2 That a Conservative Councillor (Cllr Greenhough) be removed from the Planning Committee.
- 3.3 That a Conservative Councillor (Cllr Pimbley) be removed from the Licensing Committee.
- 3.4 That a Labour Councillor be removed from the Audit Committee.
- 3.5 That a Conservative Councillor (Cllr Wilson) be removed from the Employment and Appeals Committee.
- 3.6 That, Cllr Gibson, be appointed to the Overview and Scrutiny Committee, the Planning Committee, the Licensing Committee and the Audit Committee and that Cllr R Duffy be appointed to the Employment and Appeals Committee for the remainder of the 2018/19 Municipal Year, as nominees of the Independent Group.

4. Background

4.1 Section 15 of the Local Government and Housing Act 1989 requires that the allocation of places on non-executive Committees of the Council must be allocated on the following criteria:

- (a) that all seats on a body are not allocated to the same Political Group;
- (b) that the majority of seats on a body is allocated to a particular Political Group, if the number of persons belonging to that Group is the majority of the Authority's membership;
- (c) subject to paragraphs (a) and (b) above, that the number of seats on the ordinary Committees of a relevant Authority which are allocated to each Political Group bears the same proportion to the total of all the seats on the ordinary Committees of that Authority;
- (d) subject to paragraphs (a) - (c) above, that the number of seats on a body which are allocated to each Political Group bears the same proportion to the number of all seats on that body as is borne by the number of members of that Group in membership of the Authority.

4.2 On 16 November 2018 the Chief Executive was formally notified, in accordance with Paragraph 8 of the Local Government (Committees and Political Groups) Regulations 1990, that Councillors R Duffy, I Duffy and Gibson had formed a political group, to be known as the Wyre Independent Group and that the Leader of the Group was Cllr Gibson. The newly formed Independent Group are therefore entitled to places on committees on the basis of the political balance calculations specified in the 1989 Act.

5. Key issues and proposals

5.1 The political composition of the Council is now:

Conservative Group	36 Members	72%
Labour Group	11 Members	22%
Independent Group	3 Members	6%
Total	50 Members	100%

5.2 There are a total of 80 seats available on the Committees appointed by the Council. The application of the calculations in paragraph 4.1 leads to an overall allocation of 58 seats to the Conservative Group, 17 seats to the Labour Group and 5 seats to the Independent Group.

5.3 In order to meet, as closely as possible, the proportionality requirements on each committee (as set out in Section 15(d) of the 1989 Act), as well as the proportion of the total seats on all committees (set out in Section 15(c) of the 1989 Act), it is proposed that places be allocated on

committees as shown in the table below (current allocations are shown in brackets):

<u>Committee</u>	<u>Seats</u>	<u>Conservative</u>		<u>Labour</u>		<u>Independent</u>	
		<u>Current</u>	<u>Proposed</u>	<u>Current</u>	<u>Proposed</u>	<u>Current</u>	<u>Proposed</u>
Overview & Scrutiny	14	(11)	10	(3)	3	(0)	1
Planning	14	(11)	10	(3)	3	(0)	1
Licensing	14	(11)	10	(3)	3	(0)	1
Audit	14	(10)	10	(4)	3	(0)	1
Employment & Appeals	10	(8)	7	(2)	2	(0)	1
Standards	6	(5)	5	(1)	1	(0)	0
Senior officer appointments	4	(3)	3	(1)	1	(0)	0
Senior officer disciplinary	4	(3)	3	(1)	1	(0)	0
	<u>80</u>	<u>(61)</u>	<u>58</u>	<u>(18)</u>	<u>17</u>	<u>(0)</u>	<u>5</u>

Financial and legal implications	
Finance	None arising directly from this report. However, a Group Leader's Allowance will be payable to Cllr Gibson as the Leader of the Independent Group and this will be reflected in the Revised Estimate process.
Legal	The proposals in this report are in accordance with legal requirements, as referred to in paragraph 4.1 of this report.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x

Processing Personal Data

If the decision(s) recommended in this report will result in personal data being processed, a privacy impact assessment (PIA) will have been completed and signed off by the council's Data Protection Officer before the decision is taken (as required by the General Data Protection Regulations 2018).

report author	telephone no.	email	date
Roy Saunders, Democratic Services and Scrutiny Manager	01253 887481	roy.saunders@wyre.gov.uk	20/11/18

List of background papers:		
name of document	date	where available for inspection
None	-	-

List of appendices

None.

dems/cou/cr/18/0612rs3



Report of:	Meeting	Date
Councillor Alan Vincent, Resources Portfolio Holder and Clare James, Head of Finance	Council	6 December 2018

Treasury Management Activity April 2018 to September 2018
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1. Purpose of report

1.1 To report on the overall position and activities in respect of Treasury Management for the first half of the financial year 2018/19.

2. Outcomes

2.1 An informed Council who have an understanding of Treasury Management activity, in line with the approved Treasury Management Policy and Strategy Statements and Treasury Management Practices.

3. Recommendations

3.1 That the Annual Report on Treasury Management Activity for the first half of the 2018/19 financial year be approved.

3.2 That the Treasury Management Policy and Strategy Statements and Treasury Management Practices be updated to allow for investments to be made in two additional Money Market Fund structures, namely Low Volatility Net Asset Value and Variable Net Asset Value funds.

4. Background

4.1 Capital Strategy

4.1.1 In December 2017, the Chartered Institute of Public Finance and Accountancy (CIPFA), issued revised Prudential and Treasury Management Codes. As from 2019/20, all local authorities will be required to prepare a Capital Strategy which is intended to provide the following:-

- A high-level overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of services
- An overview of how the associated risk is managed
- The implication for the future financial stability

4.1.2 A report setting out our Capital Strategy will be taken to Cabinet, with responsibility retained by the full Council, before 31st March 2019.

4.2 Treasury Management

4.2.1 The council operates a balanced budget, which broadly means cash raised during the year will meet its expenditure. Part of the treasury management operations ensure this cash flow is adequately planned, with surplus monies being invested in low risk counterparties, providing adequate liquidity initially before considering optimising investment returns.

4.2.2 The second main function of the treasury management operation is the funding of the council's capital plans. The management of longer term cash may involve arranging long or short term loans, or using long term cash flow surpluses and on occasion any debt previously drawn may be restructured to meet council risk or cost objectives.

4.2.3 Accordingly, treasury management is defined as: "The management of the local authority's borrowing, investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks."

4.2.4 This report has been written in accordance with the requirements of the CIPFA Code of Practice on Treasury Management (revised 2017).

The primary requirements of the Code are as follows:

1. Creation and maintenance of a Treasury Management Policy Statement which sets out the policies and objectives of the council's treasury management activities.
2. Creation and maintenance of Treasury Management Practices which set out the manner in which the council will seek to achieve these policies and objectives.
3. Receipt by the full Council of an annual Treasury Management Strategy Statement – including the Annual Investment Strategy and Minimum Revenue Provision Policy – for the year ahead (April 2019), a Mid-year Review Report (November 2018) and an Annual Report (May 2019) covering activities during the previous year.
4. Delegation by the Council of responsibilities for implementing and monitoring treasury management policies and practices and for the execution and administration of treasury management decisions.
5. Delegation by the Council of the role of scrutiny of treasury management and policies to a specific named body. For this council the delegated body is the Overview and Scrutiny

Committee.

4.2.5 This mid-year report covers the following for the six months ending 30 September 2018:

- a) An economic update for the first part of the 2018/19 year;
- b) A review of the Treasury Management Strategy Statement and Annual Investment Strategy;
- c) The council's capital expenditure, as set out in the Capital Programme, and prudential indicators;
- d) A review of the council's investment portfolio for 2018/19;
- e) A review of the council's borrowing strategy for 2018/19;
- f) A review of any debt rescheduling undertaken during 2018/19;
- g) A review of compliance with Treasury and Prudential limits for 2018/19;

5. Key issues and proposals

5.1 Economics update

5.1.1 The Monetary Policy Committee (MPC) voted to increase the Bank Rate on 2 August from 0.5% to 0.75%. The UK's economic growth is expected to remain modest at 1.5% in 2018, although the Bank of England's August Quarterly Inflation Report forecast that growth will pick up to 1.8% in 2019, albeit there were several caveats. These mainly related to whether or not the UK achieves an orderly withdrawal from the European Union in March 2019.

5.1.2 Some MPC members have expressed concerns about a build-up of inflationary pressures, particularly with the pound falling in value against both the US dollar and the Euro. The Consumer Price Index (CPI) measure of inflation rose unexpectedly in August to 2.7%, but it is expected to fall back to the 2% inflation target over the next two years given a scenario of minimal increases in the Bank Rate. The MPC has indicated the Bank Rate would need to be in the region of 1.5% by March 2021 for inflation to stay on track. Financial markets are currently pricing in the next increase in the Bank Rate for the second half of 2019.

5.1.3 Unemployment has continued at a 43 year low of 4% on the Independent Labour Organisation measure.

5.1.4 In the USA, President Trump's massive easing of fiscal policy is fuelling a (temporary) boost in consumption which has generated an upturn in the rate of growth which rose from 2.2% (annualised rate) in Quarter 1 to 4.2% in Quarter 2, but also an upturn in inflationary pressures.

5.1.5 In the Eurozone growth remained unchanged at 0.4% in Quarter 2, but has undershot early forecasts for a stronger economic performance in 2018. In particular, data from Germany has been mixed and it could be negatively impacted by US tariffs on a significant part of manufacturing

exports e.g. cars. For that reason, although growth is still expected to be in the region of 2% for 2018, the horizon is less clear than it seemed a short while ago.

5.2 Interest Rate Forecasts

5.2.1 The council's treasury advisor, Link Asset Services, has provided the following forecast:

Link Asset Services Interest Rate View											
	Sep-18	Dec-18	Mar-19	Jun-19	Sep-19	Dec-19	Mar-20	Jun-20	Sep-20	Dec-20	Mar-21
Bank Rate View	0.75%	0.75%	0.75%	0.75%	1.00%	1.00%	1.00%	1.25%	1.25%	1.50%	1.50%
3 Month LIBID	0.75%	0.80%	0.80%	0.90%	1.10%	1.10%	1.20%	1.40%	1.50%	1.60%	1.60%
6 Month LIBID	0.85%	0.90%	0.90%	1.00%	1.20%	1.20%	1.30%	1.50%	1.60%	1.70%	1.70%
12 Month LIBID	1.00%	1.00%	1.00%	1.10%	1.30%	1.30%	1.40%	1.60%	1.70%	1.80%	1.80%
5yr PWLB Rate	2.00%	2.00%	2.10%	2.20%	2.20%	2.30%	2.30%	2.40%	2.50%	2.50%	2.60%
10yr PWLB Rate	2.40%	2.50%	2.50%	2.60%	2.70%	2.70%	2.80%	2.90%	2.90%	3.00%	3.10%
25yr PWLB Rate	2.80%	2.90%	3.00%	3.10%	3.10%	3.20%	3.30%	3.30%	3.40%	3.50%	3.50%
50yr PWLB Rate	2.60%	2.70%	2.80%	2.90%	2.90%	3.00%	3.10%	3.10%	3.20%	3.30%	3.30%

5.2.2 The MPC emphasised that future Bank Rate increases would be gradual and would rise to a much lower equilibrium rate (where monetary policy is neither expansionary or contractionary) than before the crash; indeed they gave a figure for this of around 2.5% in ten years' time but they declined to give a medium term forecast. Link Asset Services do not think that the MPC will increase the Bank Rate in February 2019, ahead of the deadline in March for Brexit. They also feel that the MPC is more likely to wait until August 2019, than May 2019, before the next increase, to be followed by further increases of 0.25% in May and November 2020 to reach 1.5%. However, the cautious pace of even these limited increases is dependent on a reasonably orderly Brexit.

The balance of risks to the UK

- 5.2.3
- The overall balance of risks to economic growth in the UK is probably neutral.
 - The balance of risks to increases in the Bank Rate and shorter term PWLB rates, are probably also even and are broadly dependent on how strong Gross Domestic Product (GDP) growth turns out, how slowly inflation pressures subside, and how quickly the Brexit negotiations move forward positively.

Downside risks to current forecasts for UK gilt yields and PWLB rates currently include:

- 5.2.4
- Bank of England monetary policy takes action too quickly over the next three years to raise the Bank Rate and causes UK economic growth, and increases in inflation, to be weaker than we currently anticipate.

- A resurgence of the Eurozone sovereign debt crisis, possibly Italy, owing to its high level of government debt, low rate of economic growth and vulnerable banking system, and the election in March of an anti-austerity government. This is likely to lead to friction with the EU when setting the target for the fiscal deficit in the national budget. Unsurprisingly, investors have taken a dim view of this and so Italian bond yields have been rising.
- Austria, the Czech Republic and Hungary now form a strongly anti-immigration bloc within the EU while Italy, this year, has also elected a strongly anti-immigration government. In the German general election of September 2017, Angela Merkel's CDU party was left in a vulnerable minority position as a result of the rise of the anti-immigration party. To compound this, the result of the Swedish general election in September 2018 has left an anti-immigration party potentially holding the balance of power in forming a coalition government. The challenges from these political developments could put considerable pressure on the cohesion of the EU and could spill over into impacting the euro, EU financial policy and financial markets.
- The imposition of trade tariffs by President Trump could negatively impact world growth. President Trump's specific actions against Turkey pose a particular risk to its economy which could, in turn, negatively impact Spanish and French banks which have significant exposures to loans to Turkey.
- Weak capitalisation of some European banks.
- Rising interest rates in the US could negatively impact emerging countries which have borrowed heavily in dollar denominated debt, so causing an investor flight to safe havens e.g. UK gilts.
- Geopolitical risks, especially North Korea, but also in Europe and the Middle East, which could lead to increasing safe haven flows.

Upside risks to current forecasts for UK gilt yields and PWLB rates

- 5.2.5**
- President Trump's fiscal plans to stimulate economic expansion causing a significant increase in inflation in the US and causing further sell offs of government bonds in major western countries.
 - The Federal Reserve Board causing a sudden shock in financial markets through misjudging the pace and strength of increases in its Federal Reserve Funds Rate and in the pace and strength of reversal of Quantitative Easing (QE), which then leads to a fundamental reassessment by investors of the relative risks of holding bonds, as opposed to equities. This could lead to a major flight from bonds to equities and a sharp increase in bond yields in the US, which could then spill over into impacting bond yields around the world.
 - The Bank of England is too slow in the pace and strength of increases in the Bank Rate allowing inflation pressures to build up too strongly within the UK economy, which then necessitates a later rapid series of increases in the Bank Rate faster than we currently expect.

- UK inflation, whether domestically generated or imported, returning to sustained significantly higher levels causing an increase in the inflation premium inherent to gilt yields.

5.3 Treasury Management Strategy Statement and Annual Investment Strategy Update

5.3.1 The Treasury Management Strategy Statement (TMSS) for 2018/19 was approved by this Council on 12 April 2018. There are no policy changes to the TMSS and details in this report update the position in the light of the updated economic position and budgetary changes already approved.

5.4 Capital Position

5.4.1 This table shows the revised estimates for capital expenditure and the changes since the capital programme was agreed at the Budget.

Capital Expenditure	2018/19 Original Estimate £m	Current Position as at 30/09/18 £m	2018/19 Revised Estimate £m
Total	10.158	4.203	9.078

5.5 Changes to the Financing of the Capital Programme

5.5.1 The table below shows how the capital expenditure (above) will be financed. Any shortfall of resources results in a need to borrow.

Capital Expenditure	2018/19 Original Estimate £m	2018/19 Revised Estimate £m
Total	10.158	9.078
Financed by:		
Capital Receipts	0.044	0.063
Capital Grants and Contributions	9.743	7.918
Revenue/Reserves	0.371	1.097
Total Financing	10.158	9.078
Borrowing Requirement	0	0

5.6 Changes to the Prudential Indicators for the Capital Financing Requirement (CFR), External Debt and the Operational Boundary

5.6.1 The table below shows the Capital Financing Requirement (CFR), which is the underlying external need to incur borrowing for a capital purpose. It also shows the expected debt position over the period, which is termed the Operational Boundary.

5.6.2 We are on target to achieve the original forecast CFR and the Operational Boundary for external debt will remain the same.

Operational boundary	2018/19 Original Estimate £m	2019/20 Revised Estimate £m
Prudential Indicator – Capital Financing Requirement:		
Total CFR	11,356	11,356
Prudential Indicator – Operational Boundary for external debt:		
Debt	13,548	13,548
Other long term liabilities	8	8
Total	13,556	13,556

5.7 Limits to Borrowing Activity

- 5.7.1** The first key control over the treasury activity is a prudential indicator to ensure that over the medium term, net borrowing (borrowing less investment) will only be for a capital purpose. Gross external borrowing should not, except in the short term, exceed the total CFR in the preceding year plus the estimates of any additional CFR for 2018/19 and the next two financial years. This allows some flexibility for limited early borrowing for future years. The Council has approved a policy for borrowing in advance of need which will be adhered to if this proves prudent.
- 5.7.2** The Head of Finance reports that no difficulties are envisaged for the current or future years in complying with this prudential indicator.
- 5.7.3** A further prudential indicator controls the overall level of borrowing. This is the Authorised Limit which represents the limit beyond which borrowing is prohibited, and needs to be set and revised by Members. It was set at £20m at Council 12 April 2018. It reflects the level of borrowing which, while not desired, could be afforded in the short term, but is not sustainable in the longer term. It is the expected maximum borrowing need with some headroom for unexpected movements. This is the statutory limit determined under section 3 (1) of the Local Government Act 2003.

5.8 Investment Portfolio

- 5.8.1** In accordance with the Code, it is the council's priority to ensure security of capital and liquidity and to obtain an appropriate level of return which is consistent with the council's risk appetite. As shown by forecasts at 5.2, it is a very difficult investment market in terms of earning the level of interest rates commonly seen in previous decades as rates are very low and in line with the current 0.75% Bank Rate. The continuing potential for a re-emergence of a Eurozone sovereign debt crisis, and its impact on banks, prompts a low risk and short term strategy. Given this risk environment and the fact that increases in Bank Rate are likely to be

gradual and unlikely to return to the levels seen in previous decades, investment returns are likely to remain low.

- 5.8.2** The council has continued to invest any surplus balances with the council's Bank, NatWest on call deposit facility, Money Market Funds (MMF) with Prime Rate Capital Management, the Bank of Scotland (Overnight/Call account), Handelsbanken Instant Access account, Santander (95 day corporate notice facility) and Qatar National Bank (1 month and 3 month fixed notice facilities). The council also made a fixed term loan to Eastleigh Borough Council via Tradition brokers.
- 5.8.3** The approved £6m maximum limits within the Annual Investment Strategy were breached on two occasions during the first 6 months of 2018/19 in April and September. The first occasion was due to the failure to action a bank transfer to place an authorised deposit. This left a balance of £8,326,888.41 in the NatWest liquidity account. The second occasion was due to an incorrect figure being input into the cash flow spread sheet resulting in a larger than expected automatic roll up into the NatWest Liquidity account making the balance £6,120,194.88, this was picked up the following day and the transfer made. There were no costs incurred as a result of either action.
- 5.8.4** Within the council's current Annual Investment Strategy, the Investment Policy criteria are based on Link Asset Services creditworthiness service and it is meeting the requirement of the treasury management function. The council, to date, has adopted a very cautious approach and regularly monitors organisations with which investments are held to ensure they meet the Investment Policy criteria.

Investment Counterparty criteria

- 5.8.5** The current investment counterparty criteria selection approved in the TMSS is meeting the requirement of the treasury management function.
- 5.8.6** Interest receivable on investments for the first half of the financial year is £46,608 (or £46,701 including miscellaneous items) compared to an annual budget of £47,390. The rate of interest received is expected to reduce through the second part of the year due to the funds available for investment diminishing as a result of increased capital expenditure and reduced levels of Council Tax income in the last quarter of the year.
- 5.8.7** The equated investments for the first half of 2018/19 are detailed in the following table indicating that investments earned an average return of 0.55% against a benchmark LIBID (London Interbank Bid Rate) 7-day average of 0.43%.

	Equated Investment Principal	Interest Due	Rate of Return	Benchmark Return
	£	£		
NatWest Liquidity Account	1,098,397	1,566	0.14%	0.43%
Money Market Funds	2,632,412	15,052	0.57%	0.43%
Bank of Scotland Call Account	1,817,056	8,661	0.48%	0.43%
Qatar 1 month fixed	1,323,288	6,616	0.50%	0.43%
Qatar 3 month fixed	1,460,273	13,493	0.92%	0.43%
Handelsbanken IA Account	492,327	1,685	0.34%	0.43%
Eastleigh Borough Council Fixed	361,644	2,893	0.80%	0.43%
Santander (95 Day Notice)	698,630	4,192	0.60%	0.43%
Total	9,884,027	54,158	0.55%	0.43%

5.9 Borrowing

- 5.9.1** The council's capital financing requirement (CFR) for 2018/19 as approved by Council on 14 February 2018 is £11.4m. The CFR denotes the council's underlying need to borrow for capital purposes. This borrowing can be external from the Public Works Loan Board (PWLB) or the market or internal (from balances on a temporary basis). The 2018/19 budget assumed no additional long-term borrowing and capital schemes were to be funded by grants and contributions, capital receipts and Reserves.
- 5.9.2** There were no short-term borrowing transactions (i.e. less than 365 days) during the first six months of 2018/19.
- 5.9.3** Interest payments in respect of short-term and long-term borrowing for the first half of the financial year are on target and total £34,415 compared to a budgeted figure of £68,830 for the full year. Including miscellaneous payments in 2018/19 the actual at 30 September is £34,566 compared to a full year budget of £69,850. The budget includes £1,000 for interest in the latter part of the financial year owing to potential temporary borrowing requirements as income from Council Tax reduces during February and March.
- 5.9.4** The council incurs charges at 4% over the current base rate for net overdrawn balances with no annual arrangement fee. The Council's net bank account position was not overdrawn during the period April to September 2018.

5.10 Debt Rescheduling

5.10.1 Debt rescheduling opportunities have been very limited in the current economic climate given the consequent structure of interest rates and following the increase in the margin added to gilt yields which has impacted on PWLB new borrowing rates since 2010. No debt rescheduling has therefore been undertaken during the 6 months to 30 September 2018.

5.10.2 The table below illustrates the council's debt and investment position at the beginning of the 2018/19 financial year and as at 30 September 2018:

	1 April 2018	30 September 2018
	£	£
Loans - Temporary	0	0
- Cash Overdrawn	178,441	156,148
Total Short-Term Debt	178,441	156,148
Loans - Long-Term Borrowing	1,552,000	1,552,000
Total Long-Term Debt	1,552,000	1,552,000
Investments - Temporary	14,425,250	22,308,249
Total Short-Term Investments	14,425,250	22,308,249
Cash in Bank	0	0
Cash held by the Authority	2,669	2,888
Total Cash and Cash Equivalents	2,669	2,888

6 Latest News

6.1 The following paragraphs provide an update on current Treasury Management matters.

Local Authority Resilience Measure

6.2 CIPFA has recently consulted on its plans to launch a Resilience Index which will be a measure of Local Authority Resilience, this could prove useful when we invest in Local Authorities for a fixed term through our brokers. However our Treasury Management Consultants have advised that all local authorities have the same credit rating in essence owing to central government backing.

UK Banks ring-fencing

6.3 The largest UK banks (those with more than £25bn of retail/Small and Medium Enterprise (SME) deposits) are required by law, to separate core retail banking services from their investment and international banking activities by 1 January 2019. This is known as 'ring-fencing'. Whilst smaller banks with less than £25bn in deposits are exempt, they can

choose to opt up. Several banks are very close to the threshold already and so may come into scope in the future regardless.

- 6.4** Ring-fencing is a regulatory initiative created in response to the global financial crisis. It mandates the separation of retail and SME deposits from investment banking, in order to improve the resilience and resolvability of banks by changing their structure. In general, simpler, activities offered from within a ring-fenced bank (RFB) will be focused on lower risk, day-to-day core transactions, whilst more complex and “riskier” activities are required to be housed in a separate entity, a non-ring-fenced bank (NRFB). This is intended to ensure that an entity’s core activities are not adversely affected by the acts or omissions of other members of its group.
- 6.5** While the structure of the banks included within this process may have changed, the fundamentals of credit assessment have not. The council will continue to assess the new-formed entities in the same way that it does all entities. Those with sufficiently high ratings that and meet our other lending criteria, will be considered for investment purposes.

IFRS9 accounting standard

- 6.6** This accounting standard came into effect from 1 April 2018. Councils have been granted a five year statutory override. It means that the category of investments valued as ‘available for sale’ will be removed and any potential fluctuations in market valuations may impact onto the Surplus or Deficit on the Provision of Services, rather than being held on the balance sheet. This change is unlikely to materially affect the commonly used types of treasury management investments but it would affect more specialist types of investments (e.g. pooled funds, third party loans, commercial investments). However, the impact on this authority is likely to be nil.

Money Market Fund Reform

- 6.7** New Money Market Fund (MMF) European regulation comes into force on 21 July 2018 and existing funds will have to be compliant by 21 January 2019. There will be three structural options of MMFs, CNAV (Public Debt Constant Net Asset Value), LVNAV (Low Volatility Net Asset Value) and VNAV (Variable Net Asset Value). The Council’s current MMFs have not yet defined their structure but current Treasury Management Practices allow investment in CNAV MMFs. It is therefore intended that this report be used to update the current policy to allow for investment in LVNAV and VNAV funds in addition to CNAV MMFs. This will allow for any CNAV MMFs that convert to either of the other two structures and allow increased flexibility following the changes to regulation.

New Commercial Investment Guidance

- 6.8** CIPFA are expected to issue fresh guidance on borrowing before the end of the year in response to concerns that English councils could be putting public funds at “unnecessary or unquantified risk” when investing in commercial property. A joint statement by the Treasury and CIPFA warned that the “prime policy objective of a local authority’s treasury management investment activities was the security of funds, and that a local authority should avoid exposing public funds to unnecessary or unquantified risks”. Current guidance is very clear that “local authorities must not borrow more than or in advance of their needs purely in order to profit from the investment of the extra sums borrowed.” All relevant policies will be reviewed on receipt of the new guidance. As there are no plans to increase borrowing at this time it is unlikely that there will be an immediate significant impact. However, it is likely to have a significant bearing on future investment decisions and will need to be considered as part of the decision-making process.

Financial and legal implications	
Finance	Considered in detail in the report above.
Legal	The approval of the recommendations will ensure compliance with the CIPFA Code of Practice.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with an x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x

Processing Personal Data

If the decision(s) recommended in this report will result in personal data being processed, a privacy impact assessment (PIA) will have been completed and signed off by the council’s Data Protection Officer before the decision is taken (as required by the General Data Protection Regulations 2018).

report author	telephone no.	email	date
Julie Woods	01258 887601	Julie.woods@wyre.gov.uk	06/11/18

List of background papers:		
name of document	date	where available for inspection
None		

List of appendices

None

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Report of:	Meeting	Date
Councillor A Vincent, Resources Portfolio Holder and Mark Billington, Service Director People and Places	Council	6 December 2018

Joseph Kenyon Foundation: Decision Making and Reporting structure
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When considering this report, Councillors will be acting on behalf of the Council as Trustees of the Joseph Kenyon Foundation.

1. Purpose of report

- 1.1 To clarify responsibilities for decision making on issues affecting the management, maintenance and future use of Kenyon Gardens and other land held in trust as part of the Joseph Kenyon Foundation, Thornton-Cleveleys (Title Number LAN37305) hereafter referred to as 'Kenyon Gardens'.

2. Outcomes

- 2.1 More certainty about decision-making.
- 2.2 Approval regarding ongoing revenue budget for the maintenance of Kenyon Gardens.

3. Recommendations

- 3.1 That it be noted that when decisions are being made about Kenyon Gardens, whether collectively by the whole Council or individually by the Resources Portfolio Holder, Councillors will be acting in their capacity as Trustees of the Joseph Kenyon Foundation.
- 3.2 That (notwithstanding the position stated in paragraph 3.1) when issues relating to Kenyon Gardens are being considered by Councillors in their capacity as Trustees, any meetings will be conducted and any reports will be published in accordance with the Procedure Rules set out Part 4 of the Council's Constitution.

- 3.3 That any major decisions, including any proposal to seek to dispose of all or part of the freehold of the Kenyon Gardens site or to seek approval from the Charity Commission for a 'scheme' to change the use of the site will be made at a meeting of the full Council.
- 3.4 That the Resources Portfolio Holder be authorised to make any other decisions relating to the management, maintenance and upkeep of Kenyon Gardens on behalf of the Trustees (i.e. excluding disposal or change of use but including approval of grazing licenses). Updates will be provided via the Portfolio Holder's Executive Reports.
- 3.5 That the Service Director People and Places be authorised to manage and maintain Kenyon Gardens on a day to day basis on behalf of the Trustees.
- 3.6 That the parks and open spaces budget reflect the additional cost following the full utilisation of the original cash bequest from the Joseph Kenyon Foundation.
- 3.7 That the Constitution be amended to include the above provisions.

4. Background

Location

- 4.1 The land held in trust is an a 9 acre area of open space in Thornton Cleveleys at the corner of Stanah Road and Lambs Road that wraps around Stanah Primary School (see site plan attached as Appendix 1) The northern part of the site, predominantly facing Stanah Road, is an unfenced undulating grassed area, crossed by a number of surfaced footpaths which is freely accessible to the public. The remainder of the site, to the south and east of the school, is currently let for agricultural grazing.

History

- 4.2 When he died in 1930 Joseph Kenyon established a foundation to enable a formal garden to be laid out in his memory and to provide land for 'leisure purposes'. His will provided that 21 years from his death his appointed Trustee would use the residue of his estate and accumulated income to enable Thornton Urban District Council or its successors to purchase a suitable piece of land not exceeding 20 acres as a site for a public park or recreation ground to be called 'Kenyon Gardens' and to apply the income from the remaining balance of his estate towards the maintenance and upkeep of the park. The arrangement also included a provision that *"the whole of the land shall forever be used as a permanent open space and shall not be used for any purpose other than meadow or pasture land or for a public park or recreation ground."*

4.3 In 1966, following the discharge at his own request of the then single Trustee, Thornton Urban District Councillors were appointed as Trustees of the Foundation by the Secretary of State for Education and Science (under Section 18 of the Charities Act 1960). In 1967 part of the land was sold, with the agreement of the Secretary of State, to Lancashire County Council to enable Stanah County Primary School to be built. This left the remaining 9 acres under the trusteeship of Thornton UDC. Following the abolition of the UDC, that responsibility transferred to Wyre Borough Council. All Wyre Councillors are therefore Trustees of the charitable foundation.

4.4 Current management arrangements

The management of Kenyon Gardens is undertaken by Wyre Council staff under the direction of councillors, acting in their capacity as trustees. Tasks undertaken by the Parks and Open Spaces Team include:

- *Upkeep of footpaths, drainage, park furniture, fencing and raised paths;*
- *Grass cutting and maintenance of planting and trees;*
- *Removal of litter/debris.*

Costs incurred are accounted for separately and a contribution is made from the remaining funds in the foundation's account. Income obtained from grazing licences is paid to the foundation.

4.5 The bequest relating to Kenyon Gardens has been drawn down annually since 2009/10 based on a £3,000 contribution towards the upkeep of the park area. This was the value assessed as being reasonable to reflect modest maintenance requirements at the site and allow the bequest to be utilised over a sustained period of time. A small income from the grazing land (currently £650 p.a.) has supplemented this fund. It has never been reflective of the full cost of managing and maintaining the site and the council's own parks and open spaces budgets have been used to meet any shortfall on expenditure as needed.

4.6 The current position on the trust's account reflects a balance of £1,070 remaining for 2018/19 meaning that it falls below the established £3,000 contribution rate.

5. Key issues and proposals

5.1 The recommendations in this report are intended to clarify and formalise responsibilities and the decision making arrangements within as simple a structure as possible whilst providing clear accountability.

Financial and legal implications	
Finance	<p>The remaining balance on the Trust's account totals £1,070 and the intention is that this will be applied as normal to the 2018/19 maintenance of the park. This means that by the end of the financial year, the account balance will be nil. The income from the grazing land is allocated to Kenyon Park and this amounts to £650 p.a. although this is not guaranteed to be ongoing as an agreement has yet to be reached with the current tenant.</p> <p>The proposal to absorb the ongoing costs within the parks and open spaces budgets with no compensating reduction for the loss of the bequest monies will mean an increase in the overall running costs of £3,000 in 2019/20 (part year impact in 2018/19 of £1,930).</p>
Legal	<p>Agreeing a more structured a decision making process for the management of Kenyon Gardens will ensure that Wyre Councillors are meeting their responsibilities as Trustees. and reduce the risk of any potential legal challenge.</p>

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	✓
climate change	x
ICT	x

Processing Personal Data

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report author	telephone no.	email	date
Roy Saunders	01253 887481	Roy.saunders@wyre.gov.uk	8/11/18

List of background papers:		
name of document	date	where available for inspection
None	-	-

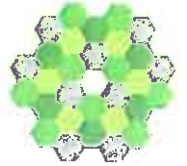
List of appendices

Appendix 1: Site plan

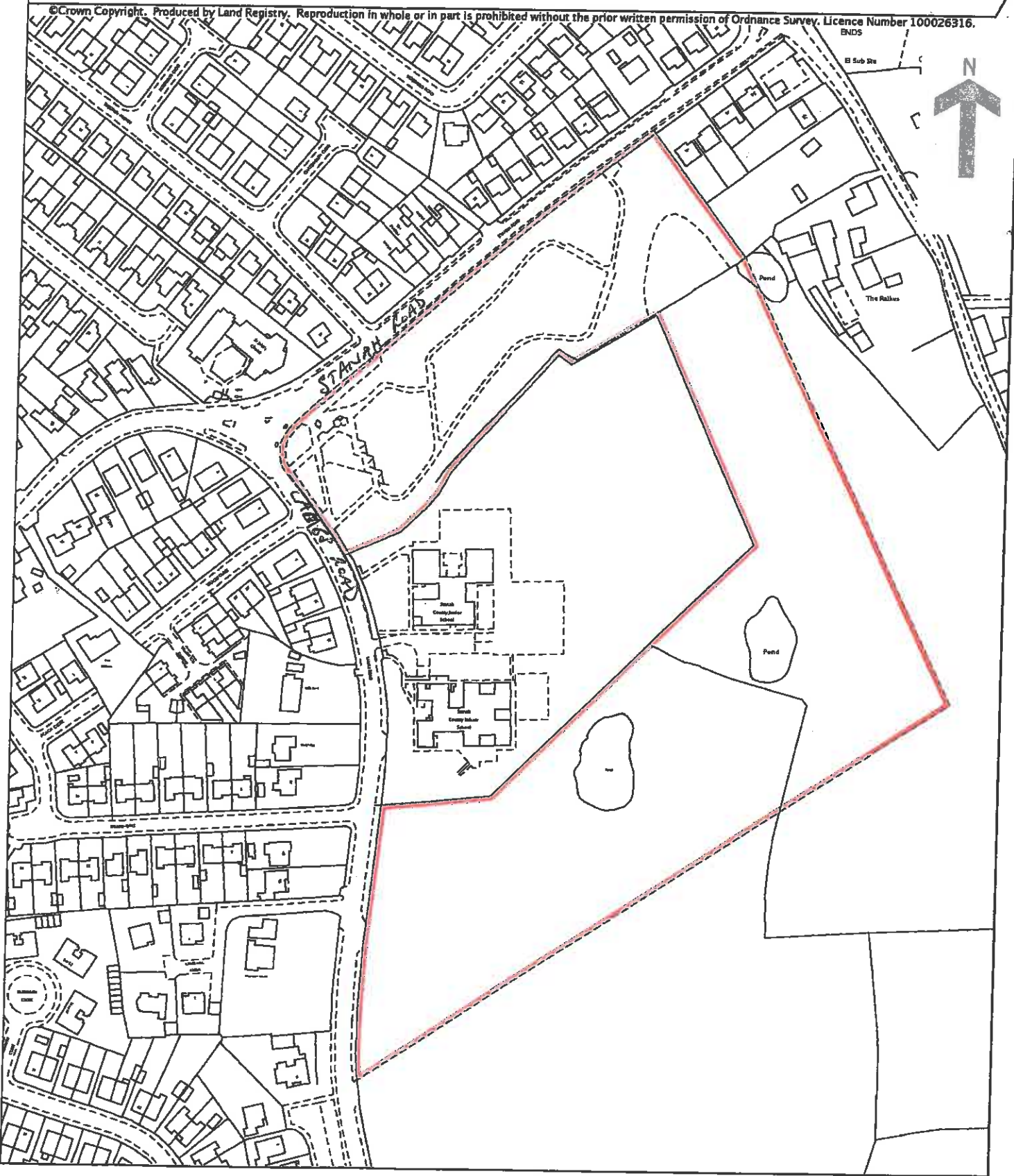
dems/cou/cr/18/0612rs2

Land Registry
Official copy of
title plan

Title number LAN37305
Ordnance Survey map reference SD3442SE
Scale 1:2500 reduced from 1:1250
Administrative area Lancashire : Wyre



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Report of:	Meeting	Date
Councillor Henderson, Leader of the Council and Garry Payne, Chief Executive	Council	6 December 2018

Calendar of Meetings 2019/20

1. Purpose of report

1.1 To publish the programme of meetings involving Councillors for 2019/20.

2. Outcomes

2.1 An effective democratic decision making process.

3. Recommendation

3.1 That the Calendar of Meetings for 2019/20, attached as Appendix 1, be noted.

4. Background

4.1 Paragraph 2 of Part 4.01 of the Constitution states that:

“Ordinary meetings of the Council will take place in accordance with a programme published by the Chief Executive, following consultation with the Group leaders.”

4.1 The programme of meetings for 2019/20 follows a broadly similar pattern to the programme for the current year.

5. Key issues and proposals

5.1 The frequency, times and dates of each type of meeting are listed in Appendix 2. Any adjustments to the previous pattern are referred to in the text. The only changes of any significance are a reduction in the number of full Council meetings from nine to eight, a reduction in the number of Overview and Scrutiny Committee meetings from ten to eight and a reduction in the number of Cabinet meetings from nine to eight.

Financial and legal implications	
Finance	The reduction in the number of meetings will result in some direct savings e.g. in Members' travelling expenses. Indirect savings in officer time in preparing reports and attending meetings will also be achieved.
Legal	The proposed schedule of meetings meets with the requirements of the law and the Council's constitution.

Other risks/implications: checklist

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risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x

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report author	telephone no.	email	date
Roy Saunders	01253 887481	roy.saunders@wyre.gov.uk	20/11/18

List of background papers:		
name of document	date	where available for inspection
None		

List of appendices

Appendix 1 Calendar of meetings for 2019/20

Appendix 2 List of meeting dates for 2019/20

dem/cou/cr/18/0612rs1

CALENDAR OF MEETINGS 2019/20

	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
MON			1										
TUE			2			1 (CON)							
WED	1		3 PLAN			2 PLAN			1 BH			1 PLAN	
THU	2 ELECTIONS		4	1		3 COUNCIL			2			2	
FRI	3		5	2		4	1		3			3	1
SAT	4	1	6	3		5	2		4	1		4	2
SUN	5	2	7	4	1	6	3	1	5	2	1	5	3
MON	6 BH	3 O&S	8 (LAB)	5	2	7	4	2 O&S	6	3	2 (LAB)	6	4 BH
TUE	7	4	9 (CON)	6	3	8	5	3	7	4	3 (CON)	7	5 AUD
WED	8	5 PLAN	10	7 PLAN	4 PLAN CAB	9	6 PLAN	4 PLAN CAB	8 PLAN	5 PLAN	4 PLAN	8	6
THU	9	6	11 COUNCIL	8	5	10	7 STA	5	9	6	5 COUNCIL*	9	7
FRI	10	7	12	9	6	11	8	6	10	7	6	10 BH	8
SAT	11	8	13	10	7	12	9	7	11	8	7	11	9
SUN	12	9	14	11	8	13	10	8	12	9	8	12	10
MON	13	10	15 E&A	12	9 O&S	14	11(LAB)	9 (LAB)	13	10	9 CDG	13 BH	11
TUE	14	11	16	13	10	15	12 (CON)	10 (CON)	14	11	10 AUD	14	12
WED	15	12	17	14	11	16 CAB	13	11	15 CAB	12 CAB*	11	15	13
THU	16 COU (ANN)	13	18	15	12	17	14 COUNCIL	12 COUNCIL	16	13	12 STA	16	14 COU (ANN)
FRI	17	14	19	16	13	18	15	13	17	14	13	17	15
SAT	18	15	20	17	14	19	16	14	18	15	14	18	16
SUN	19	16	21	18	15	20	17	15	19	16	15	19	17
MON	20	17 CDG	22 O&S	19	16	21 O&S	18	16 CDG	20 (LAB)	17	16 O&S	20 (LAB)	18
TUE	21	18 AUD	23 AUD	20	17	22	19 AUD	17	21 (CON)	18	17	21 (CON)	19
WED	22	19	24	21	18	23	20	18	22	19 MB	18	22 CAB	20
THU	23	20 STA	25 LIC	22	19	24	21	19	23 COUNCIL	20	19	23 COUNCIL	21
FRI	24	21	26	23	20	25	22	20	24	21	20	24	22
SAT	25	22	27	24	21	26	23	21	25	22	21	25	23
SUN	26	23	28	25	22	27	24	22	26	23	22	26	24
MON	27 BH	24	29	26 BH	23 CDG	28 E&A	25	23	27 O&S	24 E&A	23	27 O&S	25 BH
TUE	28 AUD	25	30	27	24	29	26	24	28	25	24	28	26
WED	29	26 CAB	31	28	25	30	27	25 BH	29	26	25 CAB	29	27
THU	30 LIC	27 LIC		29 LIC	26 LIC	31 LIC	28 LIC	26 BH	30 LIC	27 LIC	26 LIC	30 LIC	28
FRI	31	28		30	27		29	27	31	28	27		29
SAT		29		31	28		30	28		29	28		30
SUN		30			29			29			29		31
MON					30 (LAB)			30			30		
TUE								31			31		

Key COU ANNUAL = Annual Council Meeting 7.00 pm

CG = Conservative Group - 6.00 pm
LG = Labour Group - 6.00 pm

CAB = Cabinet – 5.00 pm
COU = Council - 7.00 pm
STA = Standards Committee - 6.00 pm
AUD = Audit Committee - 6.00pm
E&A = Employment & Appeals Committee - 6.00 pm
CDG = Councillor Development Group – 6.00pm

O&S = Overview and Scrutiny Committee - 6.00 pm

BH = Bank Holiday
* = Budget Meeting

PLAN = Planning Committee - 2.00 pm
LIC = Licensing Committee - 6.00 pm

Please note these dates are correct at the time of publication and may be subject to change. Please refer to the Council's website for the most up to date information.

Dems/ind/calendar of meetings 2019/20

DATES OF MEETINGS 2019/20

COUNCIL

8 meetings reduced from 9 in 2018/19. Thursdays at 7pm

16 May 2019 (Annual meeting 2019/20)

11 July 2019

3 October 2019

14 November 2019

12 December 2019

23 January 2020

5 March 2020 (Budget meeting)

23 April 2020

AUDIT COMMITTEE

6 meetings (same pattern as 2018/19). Not evenly spaced. Scheduled to fit in with the requirements of the Audit Plan and various statutory deadlines which have recently been changed.

Tuesdays at 6pm.

28 May 2019 (Briefing session at 5pm)

18 June 2019

23 July 2019

19 November 2019

10 March 2020

5 May 2020

EMPLOYMENT AND APPEALS COMMITTEE

3 meetings. Same number and similar pattern as in 2018/19. July meeting two weeks later than in 2018/19 because of clashes with Overview and Scrutiny Committee and pre-Council Labour Group.

Mondays at 6pm.

15 July 2019

28 October 2019

24 February 2020

OVERVIEW AND SCRUTINY COMMITTEE

8 meetings – Two less than in 2018/19. Approximately 7 weekly frequency.
Mondays at 6pm.

3 June 2019

22 July 2019

9 September 2019

21 October 2019

2 December 2019

27 January 2020

16 March 2020

27 April 2020

PLANNING COMMITTEE

11 meetings – Same pattern of meetings as in previous years, but no meeting in May 2019 because of Elections (as in previous election years).
First Wednesday of each month, at 2pm.

5 June 2019

3 July 2019

7 August 2019

4 September 2019

2 October 2019

6 November 2019

4 December 2019

8 January 2020

5 February 2020

4 March 2020

1 April 2020

LICENSING COMMITTEE

11 meetings – Last Thursday of each month, at 6 pm, but no meeting in December. As in previous years, monthly meetings have been scheduled to enable statutory deadlines to be met if applications are received. It is likely that a number of these meetings will not be needed but, it is easier to schedule meetings on a monthly basis and cancel them when necessary, than to have to add extra meetings at short notice.

30 May 2019

27 June 2019

25 July 2019

29 August 2019

26 September 2019

31 October 2019

28 November 2019

30 January 2020

27 February 2020

26 March 2020

30 April 2020

STANDARDS COMMITTEE

3 meetings. Same number of scheduled meetings and same pattern as in 2018/19. Thursdays at 6pm.

Evenly spaced throughout the year. Additional meetings will be organised, if necessary, to deal with particular Code of Conduct issues.

20 June 2019

7 November 2019

12 March 2020

CABINET

8 meetings - 1 less than in 2018/19. Wednesdays at 5pm.

26 June 2019

4 September 2019

16 October 2019

4 December 2019

15 January 2020

12 February 2020 (Budget meeting)

25 March 2020

22 April 2020

COUNCILLOR DEVELOPMENT GROUP

4 Meetings. Similar pattern as in 2018/19. September meeting one week later because of a clash with pre-Council Labour Group meeting. Mondays at 6pm.

17 June 2019

23 September 2019

16 December 2019

9 March 2020

Conservative Group Tuesday before each Council Meeting (except Annual meetings)

Labour Group Monday before each Council Meeting (except Annual meetings)

Dems/ind/datesofmeetings2019/20

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